

MINEOLA CITY COUNCIL MINUTES
REGULAR MEETING - MINEOLA CITY HALL
MARCH 22, 2021, 5:30 P.M.

MEMBERS PRESENT **In person:** Mayor Kevin White and Council Members Jayne Lankford, Sue Jones, and Cassandra Sampson **Via video/phone conference:** Council Members Greg Hollen, Mitchell Tuck, and Polly Jones.

STAFF PRESENT **In Person:** Mercy Rushing, Cindy Karch, William Crump, Charles Bittner, David Madsen, Lisa Morrison, Lynn Kitchens, and Doris Newman

OTHERS PRESENT Phil Major Wood County Monitor, Amanda Duncan Wood County Now, Hayden Ray UT Health, John Smith UT Health, Scott Berkley UT Health, Marsha Fehl, Barbara Musgraves, and Daryl Musgraves.

CALL TO ORDER Mayor White called the meeting to order at 5:30 p.m. and confirmed a quorum of the council was present.

Invocation and Pledge of Allegiance led by Mayor Kevin White.

CITIZEN COMMENT

Marsha Felf on registration permit 164044 for Bell Concrete on CR 3835

PRESENTATIONS AND PROCLAMATIONS

1. Presentations of proclamation to American Legion Lockett Cochran Post 296 organization in celebration of 100 years of service.
2. Presentation of proclamation for National Child Abuse and Prevention Month for the month of April.

Mayor White read proclamations.

CONSENT AGENDA

3. Consider approval of minutes of the Regular Council Meeting on March 1, 2021.
4. Consider approval of the Financial Statement for the month of February 2021.
5. Consider approval of the Monthly Investment Report for the month of February 2021.
6. Consider approval of the Monthly Department Head Reports for the month of February 2021. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
7. Consider approval of board appointment of Steve Brooke to the Main Street Board.
8. Consider approval of Street closure request from Chamber for May Fiesta Days on May 1st, 2021.
9. Consider approval of a resolution granting an exemption of taxation for the year 2021 on Lots 10 and 11A, Block 7, Mineola Townsites, location of the Select Theatre, a recorded Texas Historic Landmark.
10. Consider action on a resolution authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund.

Councilmember Greg Hollen made the motion to approve consent agenda. The motion was seconded by Councilmember Sue Jones and carried by a unanimous roll-call vote.

DISCUSSION ON ACTION ITEMS, PUBLIC HEARINGS, PRESENTATIONS AND ANNOUNCEMENTS

- 11. Hold a public hearing on an Ordinance for a Specific Use Permit for exemption of regulations for wireless communications tower.**

Public Hearing was opened at 5:41 PM and closed at 5:44 pm

- 12. Discuss and consider action on an Ordinance for a Specific Use Permit for exemption of regulations for wireless communications tower.**

Councilmember Polly Jones made a motion to approve an ordinance for specific use permit for exemption of regulations for wireless communications tower. Jayne Lankford seconded the motion. Motion was carried by a unanimous roll-call vote.

- 13. Hold a public hearing on an Ordinance for Mineola Economic Development Corporation selling property Lot 2A being Part of Lot 2, Abstract NO. 612 in the MEDC ADDITION.**

Public hearing was opened at 5:46 PM and closed at 5:49 PM.

- 14. Discuss and consider action for Mineola Economic Development Corporation selling property Lot 2A being Part of Lot 2, Abstract NO. 612 in the MEDC ADDITION to RD Real Estate LLC/Ryan Poole Owner.**

Councilmember Sue Jones made the motion to approve Mineola Economic Development Corporation selling property Lot 2A being Part of Lot 2, Abstract NO. 612 in the MEDC ADDITION to RD Real Estate LLC/Ryan Poole Owner, and authorize Mercy Rushing to sign all documents related to the sell. Councilmember Mitchell Tuck seconded the motion. Motion was carried by unanimous roll-call vote.

- 15. Discuss and consider action on a Special Event Permit Application from Karen Barkley of RKB Events for a Winter Market downtown on Saturday, December 11, 2021**

Councilmember Jayne Lankford made the motion to approve a Special Event Permit Application from Karen Barkley of RKB Events for a Winter Market downtown on Saturday, December 11, 2021. Councilmember Polly Jones seconded the motion. Motion carried with councilmembers Jayne Lankford, Polly Jones, Sue Jones, and Cassandra Sampson in favor and Councilmembers Greg Hollen and Mitchell Tuck against.

- 16. Discuss and consider action on a contract renewal with UT Health EMS ambulance service.**

Councilmember Cassandra Sampson made the motion to approve the contract renewal with UT Health EMS ambulance service. Councilmember Jayne Lankford seconded the motion. Motion was carried by unanimous roll-call vote.

- 17. Discuss and consider action on award of bid for the Stone Street Sewer Improvement project MN.164 to 7-H Construction Company, Inc. in the amount of \$367,535.55.**

Councilmember Sue Jones made the motion to approve awarding of bid for the Stone Street Sewer Improvement project MN.164 to 7-H Construction Company, Inc. in the amount of \$367,535.55. Councilmember Jayne Lunkford seconded the motion. Motion was carried by unanimous roll-call vote.

18. Discuss and consider approval of naming an equestrian trail at the Mineola Nature Preserve "The Kacey Musgraves Trail".

Councilmember Sue Jones made the motion to approve naming an equestrian trail at the Mineola Nature Preserve "The Kacey Musgraves Trail". Councilmember Jayne Lunkford seconded the motion. Motion was carried by unanimous roll-call vote.

19. Discuss and consider action to resume in-person council and board meetings.

No action was taken.

20. Executive Session: the City Council will now convene into a closed meeting on March 22 2021 at 6:15 p.m. for deliberations regarding personnel matters; City Manager and Chief of Police, as authorized by the Government Code Chapter 551.074 and, Deliberation regarding Economic Development Negotiations, 380 agreement, as authorized by Government Code Chapter 551.087.

The City Council will now convene into open session at 7:25 p.m.

21. Discuss and consider action Personnel matters: City Manager.

Councilmember Sue Jones made the motion to increase City Manager Mercy Rushing's base salary to \$98,500.00 a year starting October 1, 2021 and extend her contract until September 30, 2024. Councilmember Cassandra Sampson seconded the motion. Motion was carried by unanimous roll-call vote.

22. Discuss and consider action on personnel matters: Chief of Police

Councilmember Polly Jones made the motion to increase Chief of Police Charles Bittner's base pay to \$81,500.00 a year starting October 1, 2021 and extending his contract one year to September 30, 2024. Greg Hollen seconded the motion. Motion was carried by unanimous roll-call vote.

23. Discuss and consider action on a 380 agreement between the City of Mineola and Xander Homes.

Councilmember Jayne Lunkford made the motion to approve the 380 agreement between the City of Mineola and Xander Homes. Councilmember Mitchell Tuck seconded the motion. Motion was passed with Councilmembers Sue Jones, Jayne Lunkford, Cassandra Sampson, Mitchell Tuck and Greg Hollen in favor and Councilmember Polly Jones sustain due to conflict of interest.

24. Mayor Comments – regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.

Mayor White thanked the council for their work during the council meeting.

25. City Manager Briefing and Announcements

Mrs. Rushing informed the council that the concrete plant that is being considered is outside of the city limits on Loop 564 and CR 2724. Mrs. Rushing and Public Works Director William Crump will be meeting with Wood County Economic Development Corporation and Bell concrete to discuss the sewer line going down the middle of the property. Mrs. Rushing briefed the council of upcoming events:

- March 26, 2021 Lynn Kitchens' retirement come and go party from 3:00 to 4:00 pm; also on that day Benny James is also retiring she suggested that council email him their congratulations since he would like to keep it low key.
- April 2nd City Hall will be closed for Good Friday.
- April 3rd, 10th, and 24th Iron Horse Mini train will be open from 11am to 3pm
- April 16th, 17th, and 18th is HWY 80 Garage Sale

Mrs. Rushing closed with an update on House Bill 749.

ADJOURNMENT

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

Kevin White, Mayor

ATTEST:

Cindy Karch, City Secretary